

**USPSA/SCSA CLUB AGREEMENT
BYLAWS OF THE EXECUTIVE COMMITTEE
OF
THE EASTERN COLORADO SECTION
USPSA/STEEL CHALLENGE**

AGREEMENT

Revised: April 27, 2024

The following agreement is accepted and acknowledged by the United States Practical Shooting Association (USPSA) and Steel Challenge Shooting Association (SCSA) affiliated clubs within the Eastern Colorado Section, U.S. Region.

1. PURPOSE AND INTENT OF THIS AGREEMENT AND BYLAWS

The agreement and bylaws presented on this document, set the structure for an organization to effectively serve the local USPSA and SCSA shooting communities; to make clear to all interested parties what is and what is not a USPSA or SCSA event; and to establish and agree upon the jurisdiction, duties and election of the Eastern Colorado (ECO) Section Coordinator (SC) and the ECO Section Executive Committee (SEC), and the section's clubs.

- 1 What is expected of the SC and agreement to follow the SC's rulings where the SC has authority to act.
- 2 What is expected of the ECO SEC and agreement to follow the SEC's rulings on those matters that come before them.
- 3 What is expected of the individual clubs and agreement to leave individual clubs as much control as possible in the management of their affairs.

2. USPSA/STEEL CHALLENGE MATCHES DEFINED

By signing this document, each Club Representative agrees any shooting event their club hosts which does not conform to the published USPSA/Steel Challenge rules and guidelines, will not be represented as a sanctioned USPSA/Steel Challenge match. Conversely, any match represented as a sanctioned USPSA/Steel Challenge match, will be conducted in accordance with the USPSA/Steel Challenge rules and guidelines.

3. EXECUTIVE COMMITTEE MEMBERS

3.1 The ECO Section Executive Committee shall be composed of the following:

- The Section Coordinator, who shall act as Chairman and conduct all business meetings.
- All past USPSA ECO Section Coordinators who may wish to participate, but without a vote.
- One representative from each of the USPSA affiliated clubs within the ECO Section.

- One representative from each SCSA club within the ECO Section paying section activity fees.
- One Deputy Section Coordinator, nominated by the SC and approved by the SEC, who shall serve in the absence of the SC. Vote while serving in the absence of the SC, or if the SC abstains from a vote due to conflict of interest, or provisions of section 15.
- One Steel Challenge Director, nominated by the SC and approved by the SEC, who shall engage with and represent SCSA clubs or SCSA matters for the ECO section.
- One person who may be appointed by the SC to serve as Special Counsel to the SC may participate in the proceedings of the Committee but without a vote.
- One Secretary/Treasurer appointed by the SC and approved by the SEC, serving without a vote.
- Special Committee Chairmen, as may be needed from time to time, appointed by the SC and approved by the SEC is allowed to participate in the proceedings but without a vote.

3.2 Each Club Representative may bring one individual who may give counsel and participate in the meetings. Voting is restricted to the current SC or the Deputy Section Coordinator in absence of the SC, and one representative from each club. Section members may attend SEC meetings but may not participate in discussion nor vote.

4. MEETINGS

- 4.1 The Executive Committee shall meet no less than twice yearly. A meeting notice shall be emailed to all SEC members no less than 14 days prior to any meeting stating the meeting's time and place. The SC shall request agenda items from the SEC and publish a tentative agenda at least seven days prior to the meeting and final agenda at least two days prior to the meeting. The SEC may add to the agenda on the meeting date by a requesting a motion to amend the agenda, a second, and majority vote to approve the change.
- 4.2 An emergency meeting may be called by petition of one-half or more of the SEC without written notice. In addition, the SC may call an emergency meeting at any time. Personal notice (in person, telephone call, or email) must be given to each club representative for all emergency meetings. All actions taken during an emergency meeting are subject to review at the next regular meeting.
- 4.3 A quorum (one-half of the SEC members or their designated representatives) must be present to conduct business.

5. AMENDMENTS

These bylaws may be amended by a majority vote at any regular SEC meeting provided a copy of any proposed amendment is included in the meeting's agenda.

6. JURISDICTION

The ECO Section Executive Committee may properly consider any and all issues pertaining to USPSA/Steel Challenge activity within the ECO Section of USPSA. In compliance matters with the USPSA/Steel Challenge rules and policy, the ECO SC shall not be subordinate to the SEC.

7. ELECTION OF SECTION COORDINATOR

- 7.1 The ECO SC shall be elected by a majority vote of the section's club presidents/representatives. In case of a tie, balloting shall continue until the tie is broken. The term of office shall be for two (2) consecutive calendar years and shall run from January 1 to December 31. It is the current SC's and SEC responsibility to conduct an election before their term expires. Failing such, the SC shall serve until a section meeting with a quorum can be held. At such time, an election for SC must be held. The Section Coordinator shall serve until he resigns, relinquishes his office, or an election is held.
- 7.2 The SC must maintain at least annual USPSA membership and must possess and maintain at least an RO certification during their tenure.
- 7.3 Failure to maintain USPSA membership and at least an RO certification will result in the immediate removal of the SC from their position. The SEC shall elect a new SC at the same meeting the current SC is removed from their position.

8. DUTIES OF EASTERN COLORADO SECTION COORDINATOR

- 8.1 The SC shall promote the organization by encouraging active practical shooting clubs to become affiliated with USPSA and assisting in the formation of new USPSA-affiliated clubs.
- 8.2 The SC shall maintain regular contact with the section clubs and shall attempt to visit each club at least once each year.
- 8.3 The SC shall be responsible for ensuring matches represented as USPSA or Steel Challenge sanctioned match are conducted under current USPSA/Steel Challenge rules and policies. If there are deviations from USPSA/Steel Challenge rules and policies, the SC shall bring up the discrepancy and necessary corrections to ensure compliance to the attention of the hosting club officials. The SC shall work with the clubs in any way possible and strive to reduce conflict within the section.
- 8.4 The SC and Secretary/Treasurer shall ensure clubs properly report participant attendance at USPSA / Steel Challenge sanctioned matches and match results in a timely manner.
- 8.5 The SC shall contact the Area Director regularly concerning conditions within the section. The SC shall have the authority and the responsibility to recommend clubs for affiliation or disaffiliation based on specific compliance or non-compliance with USPSA/Steel Challenge rules and guidelines.
- 8.6 The SC is encouraged to attend official USPSA Section Coordinator Meetings as their schedule allows. The SC shall be reimbursed by the section for travel expenses only to said meetings. Should the SC receive other travel reimbursement (i.e., travel expense for serving on match

staff), the total travel expenses paid by USPSA or match and the section cannot exceed the total travel expense incurred.

- 8.7 The SC may compete in all ECO Section matches free of charge. The SC may also utilize one slot to the National Championship Match hosting a Section Coordinators' Meeting.
- 8.8 The SC will be named as the Primary Account Holder on the section's business checking and savings accounts. At the conclusion of a SC's term the outgoing SC shall make necessary arrangements with the incoming newly elected SC in order that the newly elected SC assumes the role of the Primary Account Holder. The SC will also make sure the Treasurer (and any member of the SEC deemed necessary, if any) is listed as a Secondary Account Holder on the section's business checking and savings accounts.
- 8.9 The SC will make every reasonable effort to ensure clubs follow the rules and procedures contained within the Section Bylaws. Failing voluntary compliance, and with SEC approval, impose one or more of the following sanctions on a club:
 - a) Remove access to the ECOUSPSA Google Group,
 - b) Disallow the offending club to host section qualifier matches.
 - c) Recommend the club not be reaffiliated by USPSA.

9. USPSA NATIONALS SECTION QUALIFIER SERIES

- 9.1 The SEC shall establish an annual schedule for the Section Qualifier Series and define the minimum number of matches needed to qualify for placement.
- 9.2 The final Qualifier Series percentages shall be used to rank individuals competing for USPSA Nationals slots. Placement is determined by averaging the match percentages of each shooter who participated in the required number of events and calculating their standings using the formula approved by the SEC. Details of the process and procedures for slot awards shall be outlined in a separate document titled "Eastern Colorado Section Nationals Slot Award Process and Tracking."

10. DISTRIBUTION OF SLOTS FOR NATIONALS

- 10.1 Slots will be distributed in order of finish in each division to those participants who completed the minimum required number of Qualifier Series Matches. Individuals who did not complete the required number of matches may request a slot based on their overall position standings. All requests must be in writing or by e-mail and submitted to the SC no later than two weeks after the qualifier series final standings have been published.
- 10.2 A shooter receiving a slot may not directly pass the slot to another shooter. Doing so will result in making both parties ineligible for earning a slot via participating in the following year's Section Qualifier Series.
- 10.3 If a shooter is eligible for a slot by any other means, they are not eligible for a slot earned through the ECO Section Qualifier Series.

10.4 In the event all assigned slots are not distributed through the Qualifier Series process, the SC shall make recommendations for their use. All unused slots must be returned to USPSA.

10.5 Slots can only be assigned to ECO Section residents. "Eastern Colorado Section Resident" shall be defined as "A USPSA member in good standing whose primary residence is within Colorado and who has participated in a minimum of four ECO sanctioned matches during the previous calendar year."

10.6 Any competitor failing to use a section slot, and failing to return the slot to the SC insufficient time to be reassigned, will be required to explain the circumstances in writing to the SC. The SC will present the matter to the SEC and, after consideration of all attendant circumstances, may impose restrictions on the competitor's eligibility for future slots.

11. LEVEL 2 OR ABOVE SANCTIONED MATCHES

When an ECO Club plans to host a Level 2 or above sanctioned match, the SEC must approve, by majority vote, the match venue and Match Director.

12. SECTION FEES

Each USPSA club within the section agrees to pay the section 50¢ per shooter/per match. Each club agrees to pay said fee within 90 days of a match or upon any other timetable agreed with the Treasurer. All fees for the year must be paid in full by the last day of February of the following year unless approved by the Section Treasurer based on extenuating circumstances. The Section Treasurer will notify the section of any exceptions granted, the reason(s) for the extension, and expected payment date, or refer to the SEC for a decision.

Each Steel Challenge club within the section agrees to pay the section 25¢ per gun/match. Each club agrees to pay said fee within 90 days of a match or upon any other timetable agreed with the Treasurer. All fees for the year must be paid in full by the last day of February of the following year unless approved by the Section Treasurer based on extenuating circumstances. The Section Treasurer will notify the section of any exceptions granted, the reason(s) for the extension, and expected payment date, or refer to the SEC for a decision.

Section fees shall be used to conduct section business as approved by the SEC, the SC, and the section bylaws. Routine expenses, such as postage, office supplies, and similar expenditure may be purchased by the SC and the Secretary/Treasurer from a petty cash fund which shall be reconciled at the end of each calendar year. The Section Fee Policy is approved and amended by majority vote of the SEC.

13. CLUB OFFICERS

Each section club shall be allowed to identify a reasonable number of officers who will be allowed to compete at any other Eastern Colorado Section club at the host club's "member" rate. Abuse or misuse of club officer quantity should be reported to SC for investigation and resolution.

14. EASTERN COLORADO WEBSITE AND ECO GOOGLE GROUP

14.1 Website

- 14.1.1 The Eastern Colorado Section official website is www.ecouspsa.com. Only the site administrator, under the direction of the SC or SEC, may make changes to the design and content of the website.
- 14.1.2 The website may provide web links to other non-section affiliated shooting events and disciplines of interest to the practical shooting community. The SC or SEC will approve/disapprove requests to allow space for non-USPSA/SCSA activities.
- 14.1.3 The web site shall not be used for posting personal messages or commercial advertisements of any kind.

14.2. ECO Google Group

- 14.2.1 The Google Group ECOUSPSA is used to disseminate match information, match cancellations, match scores and other general information of interest to section shooters (i.e., opening/closing of major match registration and USPSA section/state matches, initial contact requests for allocating slots to Nationals, training classes to include contracted training, RO/CRO classes, and other pertinent information).
- 14.2.2 The group will not be used to disseminate personal messages or commercial advertisements. Doing so may result in a restriction to access and use.
- 14.2.3 A request to use the Google Group ECOUSPSA falling outside the restrictions in paragraphs 14.2.1 and 14.2.2 will be made to the SC or the SEC. Usage policy exceptions may be granted as a one-time, case-by-case basis. Policy amendments must be approved by SEC majority vote. Exceptions made by the SC require notification of the SEC.
- 14.2.4 Each club shall provide the SC a list of not more than three club board members and their email address which shall have message-posting rights to the ECOUSPSA Google Group.
 - 14.2.4.1 The SC or their designated representative shall maintain the posting rights for the ECOUSPSA Google Group.
 - 14.2.4.2 Clubs shall notify the SC or their representative of changes to posting right to the ECOUSPSA Google Group.
 - 14.2.5 The SC or their representative is responsible for:
 - 1.1 Approving or denying requests to be added to the group.
 - 1.2 Deleting bouncing email address in the group.
 - 1.3 Removing access to the group to anyone who violates Google's or the ECO Section Terms of Usage.

15. SC AND SEC TO DECIDE CASES IN QUESTION

In the event of questions regarding the interpretation of USPSA/Steel Challenge rules, or application of said rules, policies, or guidelines, the SC shall be empowered to make a decision on the issue in question in accordance with USPSA Rules and Policies, and the host club shall abide by the said interpretation. However, if the SC should personally benefit from such a decision, the SC shall relinquish this responsibility to an SEC majority vote. Any club standing to benefit by the SEC decision shall not vote due to a conflict of interest. Should a competitor or club disagree with the ruling made by the SC or the SEC, the competitor or club will notify SC or SEC, as appropriate, and the question and section ruling will be forwarded to the Director, NROI with a request for ruling with cc to the competitor(s) involved.